

Study Guides and Countdown Kits Order Form

2016-2017 School Year

Order Date: _____

Account: TEACHERSCRNR

BILLING INFORMATION	SHIPPING INFORMATION (if different)
Name:	Name:
Address:	Address: (cannot be a PO Box)
Address:	Address/Apartment #:
Apartment #:	City/State/Zip:
City/State/Zip:	Is this a residential address: <input type="radio"/> Yes <input type="radio"/> No
Telephone: ()	Telephone: ()
E-Mail:	E-Mail:

*** Credit Card Required ***

Credit Card Information (Please check the appropriate card): American Express Discover MasterCard Visa

Card #: _____ Expiration Date: _____ Card Verification Security Code: _____

Name on Card: _____

All orders are shipped UPS Ground. Orders will be shipped two weeks from order receipt.

Pricing:

Study Guides	Package Includes: 1 teacher companion guide and 10 student study guides, shipping/handling NOTE: Study Guide packages ordered via this order form do not include online sample questions. If you would like online sample questions included, Study Guide packages must be ordered at the Client Services Center by your site's designated site coordinator.	\$40.00
Countdown Kits	Package Includes: 1 content-specific poster, set of 6 supplemental posters on testing tips, and 1 teacher guide, shipping/handling	\$38.00

Instructions:

The following steps should be taken to ensure a timely and accurate delivery of your order:

1. Complete all fields above.
2. All orders **require** credit card information to process.
3. Submit your order by one of the following methods:
 - Fax: 231-796-4699
 - Email as an attachment to: orders@nocti.org

****All sales are final. No returns, refunds, or exchanges are allowed.****

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Test Code (Study Guide Code)	Study Guide and Countdown Kit Titles Available	Study Guide Packages Quantity	Countdown Kits Quantity
1437 (6537)	21 st Century Skills for Workplace Success		
4900 (6900)	Accounting-Advanced		
4000 (6000)	Accounting-Basic		
4101 (6001)	Administrative Assisting		
1205 (6205)	Administrative Services		<i>n/a</i>
4119 (6119)	Advertising and Design		
1229 (6229)	Agricultural Biotechnology		<i>n/a</i>
2102 (6102)	Agriculture Mechanics		
1227 (6227)	Animal Systems		<i>n/a</i>
3018 (6018)	Apparel and Textile Production and Merchandising		
4004 (6004)	Architectural Drafting		
3005 (6005)	Audio-Visual Communications		
4008 (6008)	Automotive Technician-Advanced		
4309 (6309)	Automotive Technician-Core		
1096 (6096)	Banking and Related Services		<i>n/a</i>
1106 (6106)	Broadcasting and Journalism		<i>n/a</i>
4075 (6175)	Biotechnology		
4011 (6021)	Building Construction Occupations		
4012 (6012)	Building Trades Maintenance		
1095 (6095)	Business Financial Management		<i>n/a</i>
4013 (6013)	Business Information Processing		
3014 (6014)	Cabinetmaking		
4973 (6973)	CAD		
3073 (6073)	CAD-CAM		
1100	Career Skills	<i>n/a</i>	
4115 (6115)	Carpentry		
4106 (6206)	Collision Repair		
3183 (6183)	Collision Repair and Refinishing Technology		
4020 (6020)	Commercial Foods		
4514 (6524)	Computer Networking Fundamentals		
4023 (6023)	Computer Programming		
4515 (6515)	Computer Repair Technology		

Test Code (Study Guide Code)	Study Guide and Countdown Kit Titles Available	Study Guide Packages Quantity	Countdown Kits Quantity
4122 (6122)	Computer Technology		
1128 (6128)	Construction		<i>n/a</i>
4025 (6025)	Construction Masonry-Block		
4125 (6125)	Construction Masonry-Brick		
4082 (6182)	Cosmetology		
4181 (6181)	Criminal Justice		
1890 (6890)	Criminal Justice Advanced		<i>n/a</i>
4236 (6036)	Culinary Arts Level 1 Prep Cook		
4336 (6136)	Culinary Arts Level 2 Cook		
4126 (6126)	Dental Assisting		
1127 (6127)	Design and Pre-Construction		<i>n/a</i>
1186 (6186)	Diagnostic Services		<i>n/a</i>
4127 (6327)	Diesel Technology		
1236 (6236)	Early Childhood Development and Services		<i>n/a</i>
4017 (6017)	Early Childhood Education and Care-Advanced		
4016 (6016)	Early Childhood Education and Care-Basic		
1125 (6325)	Education and Training		<i>n/a</i>
2039 (6039)	Electric Power and Distribution		
4130 (6030)	Electrical Construction Technology		
3029 (6029)	Electrical Occupations		
3034 (6134)	Electronics		
4035 (6035)	Electronics Technology		
1135 (6335)	Emergency and Fire Management Services		<i>n/a</i>
1138 (6338)	Emergency Medical Services		<i>n/a</i>
1237 (6237)	Family and Community Services		<i>n/a</i>
4002 (6002)	Fashion Merchandising		
1094 (6094)	Financial and Investment Planning		<i>n/a</i>
2120 (6120)	Financial and Managerial Accounting		
4049 (6049)	Floriculture		
4949 (6949)	Floriculture-Greenhouse		
3037 (6037)	Forest Products and Processing		
0177 (6177)	Fundamentals of Construction		
1203 (6203)	General Management		<i>n/a</i>

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4242 (6242)	Graphic Production Technology		
4143 (6143)	Health Assisting		
1187 (6187)	Health Informatics		<i>n/a</i>
1141 (6141)	Healthcare Core		<i>n/a</i>
3064 (6064)	Heating, Ventilation, Air Conditioning, and Refrigeration		
3045 (6045)	Heating, Ventilation, and Air Conditioning		
3046 (6046)	Heavy Equipment Maintenance and Repair		
4048 (6248)	Home Health Aide		
4149 (6149)	Horticulture-Landscaping		
3079 (6079)	Hospitality Management-Food and Beverage		
3080 (6080)	Hospitality Management-Lodging		
1204 (6204)	Human Resources Management		<i>n/a</i>
2111 (6111)	HVACR-Installation and Start-up		
2110 (6110)	HVACR-Service and Repair		
2050 (6050)	Industrial Electricity		
2051 (6051)	Industrial Electronics		
2074 (6074)	Industrial Maintenance Mechanics		
1131 (6231)	Information Support and Services		<i>n/a</i>
1132 (6232)	Interactive Media		<i>n/a</i>
1032 (6032)	Interior Decorating and Design		<i>n/a</i>
1137 (6337)	Legal Services		<i>n/a</i>
1287 (6287)	Lodging		<i>n/a</i>
2071 (6071)	Logistics Technology/Distribution Center Services		
1129 (6129)	Maintenance Operations		<i>n/a</i>
2084 (6084)	Manufacturing Technology		
4038 (6038)	Mechanical Drafting and Design		
2040 (6040)	Mechatronics Level 1		<i>n/a</i>
4355 (6155)	Medical Assisting		
1228 (6228)	Natural Resources Systems		<i>n/a</i>
1130 (6230)	Network Systems		<i>n/a</i>
4158 (6158)	Nursing Assisting		
1107 (6107)	Performing Arts		<i>n/a</i>
1238 (6238)	Personal Care Services		<i>n/a</i>

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4061 (6061)	Plumbing		
4162 (6162)	Practical Nursing		
4152 (6152)	Precision Machining		
2475 (6475)	Pre-Engineering/Engineering Technology		
3063 (6063)	Production Agriculture		
2480 (6480)	Protective Services		
1289 (6289)	Recreation, Amusements, and Attractions		<i>n/a</i>
1286 (6286)	Restaurant, Food and Beverage Services		<i>n/a</i>
4010 (6010)	Retail Commercial Baking		
4153 (6053)	Retail Merchandising		
1136 (6336)	Security and Protective Services		<i>n/a</i>
3103 (6113)	Small Animal Science and Technology		
4168 (6168)	Small Engine Technology		
4054 (6054)	Technical Drafting		
3427 (6527)	Television Production		
1185 (6185)	Therapeutic Services		<i>n/a</i>
1288 (6288)	Travel and Tourism		<i>n/a</i>
1108 (6108)	Visual Arts		<i>n/a</i>
3425 (6525)	Visual Communications and Multimedia Design		
2750 (6750)	Web Design		
4172 (6172)	Welding		
2150 (6150)	Wind Turbine Maintenance Technician		
3033 (6033)	Workplace Readiness		